



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

Visit Health

Virtual Campus Recruitment – 2022 Passing Out Batch

Only for Students of Amity Noida & Mumbai Campus

Only for Unplaced & Eligible Students

Last Date to Register – 14th May 2022 (5PM)

Company	Visit Health
Website	www.getvisitapp.com
Batch	2022 Passing out Batch
Joining	Immediate
Job Title	HR Intern
Eligible Degrees	MBA
Eligible Branches	HR
Other Skills Required	<ol style="list-style-type: none">1. Familiarity with HRIS, ATS and resume databases2. Experience with MS Office3. Good understanding of full-cycle recruiting4. Basic knowledge of labor legislation5. Excellent communication skills - spoken & written6. Customer Handling Skills7. Positive approach and zeal to drive8. Co-ordination with clients and team
Location	Noida Office, Sector 16, Film City
Compensation (CTC)	15k-20k Stipend per month for 3 months CTC: 3.6LPA based on performance during internship
Roles & Responsibilities	<ol style="list-style-type: none">1. Update our internal databases with new employee information, including contact details and employment forms2. Gather payroll data like leaves, working hours and bank accounts3. Screen resumes and application forms4. Schedule and confirm interviews with candidates5. Post, update and remove job ads from job boards, careers pages and social networks6. Prepare HR-related reports as needed7. Address employee queries about benefits

	8. Review and distribute company policies in digital formats or hard copies 9. Participate in organizing company events and careers days
Service Agreement	No Bond
Recruitment Process	Telephonic Round Noida Office
How to Apply?	Interested and eligible students need to apply on the link given below latest by 5 PM, 14th May, 2022 <u>Click here to apply</u>
Representative from ATPC (For Guidance/Query)	Mr. Mohit Prasad (7042292134)

All the Best!

Anjani Kumar Bhatnagar
Dy. Director - Amity Technical Placement Centre

India Head Office:
Room # G- 02, E 2 Ground Floor
Amity University Campus
Sector 125, Noida (India), Pin: 201313